

# Certificate of Attendance

This certificate is awarded to

**ALIGATO JACKIELOU JOYAG**

**Work Permit Number: 0 28065930**

**Date of Application: 12/07/2019**

For successfully completing  
Foreign Domestic Worker (FDW)  
Settling-In Programme

Conducted on: 20/07/2019



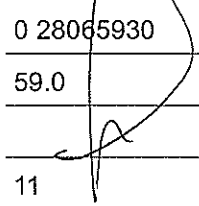
Director, GMC

Trainer  
Signature: \_\_\_\_\_



Cert Number: 539927

**TRAINER'S OBSERVATION CHECKLIST**  
**FDW PRACTICAL SESSION AT THE SETTLING-IN PROGRAMME (SIP)**

|  |   |
|--|---|
| FDW Name: <u>ALIGATO JACKIELOU JOYAG</u> | FDW WP No: <u>0 28065930</u>  |
| Height: <u>161.0</u>                     | Weight: <u>59.0</u>   |
| Date of SIP: <u>20/07/2019</u>           | Signature of Trainer:  |
| Room: <u>SIP ROOM 6</u>                  | Seat No: <u>11</u>  |
| Nationality: <u>PHILIPPINES</u>          |   |

*This checklist is used by the SIP Trainer to note down his/her observations of the above-mentioned FDW when she practised hanging laundry and cleaning window at the SIP. This information hopes to highlight areas where the FDW may require closer supervision and additional training.*

| Practical Elements   | Safety Practices to be Followed   | Did the FDW Follow the Safety Practices? |  |  |                               |
|--|---|--|--|--|-------------------------------|
|  |   | Yes                                      | Yes, but only on <u>2<sup>nd</sup></u> attempt | Yes, but only on <u>3<sup>rd</sup></u> attempt | No (Despite after 3 attempts) |
| <b>(1)<br/>Hanging Laundry</b>   | (a) FDW does not place more than <u>one</u> piece of heavy clothing on the bamboo pole  | /  |  |  |                               |
|  | (b) FDW is able to place heavier clothing (e.g. big towel or jeans) near the bracket and lighter clothing (e.g. t-shirt) at the far end of the bamboo pole      | /  |  |  |                               |
|  | (c) FDW is able to secure clothing with clothes pegs  | /  |  |  |                               |
|  | (d) FDW ensures that the floor is dry before hanging laundry  | /  |  |  |                               |
|  | (e) FDW is able to stand firmly on ground(feet slightly apart; does not lean out of the window) without tip-toeing.   |  | /  |  |                               |
| Additional Comments (Include only if there are key observations made): |   |  |  |  |                               |
| <b>(2)<br/>Cleaning Windows</b>  | (f) FDW is able to lock and check that window grilles are locked before cleaning the <u>window exterior</u> ( <b>employer/adult supervision also required</b> ) | /  |  |  |                               |
|  | (g) FDW is able to use extended cleaning tool to clean window exterior and hard-to-reach areas on window  |  | /  |  |                               |
|  | (h) FDW is able to lock and check that window is locked before cleaning the <u>window interior</u>  | /  |  |  |                               |
|  | (i) FDW is able to stand firmly on ground(feet slightly apart; does not lean out of the window) without tip-toeing.   | /  |  |  |                               |
| Additional Comments (Include only if there are key observations made): |   |  |  |  |                               |