



TAN CHAY NGEE
6A JALAN PUNAI
SINGAPORE 418775



026206200020118

For Immigration Use (To clear by FIN)

G2076859U

24 Jan 2018

Your helper needs to report for card registration

Dear TAN CHAY NGEE

Your helper now needs to visit the MOM Services Centre – Hall C by **31 Jan 2018** for card registration. Please go to <https://services.mom.gov.sg/appointment> to make an appointment.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while she waits for her card. **When your helper goes to the MOM Services Centre, make sure she brings her temporary work permit letter, the appointment letter and her original passport.**

Provided any documents you uploaded as part of your application are in order, we will deliver the work permit within five working days of the helper being registered at the MOM Services Centre. The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send the recipients another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

PAYMENT REFERENCE
E181E50D28F2AE

RECEIPT NO
I00000910329

HELPER'S NAME
ALCAREZ LEONOR CARLON

FIN
G2076859U

WPNO
0 26206200

DATE OF APPLICATION
02 JAN 2018

WORK PERMIT EXPIRY DATE
03 JAN 2020

DATE OF BIRTH
25 APR 1980

GENDER
FEMALE

NATIONALITY
FILIPINO

PASSPORT NO.
P1478571A

PASSPORT EXPIRY DATE
04 JAN 2022

OCCUPATION
FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME
TAN CHAY NGEE



You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

⚠ IMPORTANT

- If your helper fails to report to the MOM Services Centre — Hall C for card registration, her work permit may be revoked.