



### Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate the fee(s) that are not filled.

\*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

#### Declaration by Employer

|                    |                           |  |  |
|--------------------|---------------------------|--|--|
| Employer Name      | CHEN XINGTAN              |  |  |
| NRIC No. / FIN     | G3040717U                 |  |  |
| Contact No.        | 96715583                  |  |  |
| Signature and Date | A Chen Xingtan 27 Nov '19 |  |  |

| S/N | Name of Foreign Domestic Worker(s) | Passport / FIN / WP No. | Authorised Transaction |
|-----|------------------------------------|-------------------------|------------------------|
| 1   | SAN IANG ZING                      | MB602157                | Cancellation           |
| 2   |                                    |                         |                        |

☒ I hereby declare that I am authorising United Channel (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

*Fill in only if applicable.*

☐ I hereby authorise \_\_\_\_\_ (Full name as in NRIC/Passport), \_\_\_\_\_ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.



#### Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☐ I declare that the information provided on this form is true and correct.

|                      |  |
|----------------------|--|
| Name of EA personnel |  |
| Registration No.     |  |
| Signature and Date   |  |

Angel

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**From:** Teresa Chen <cxy0908@hotmail.com>  
**Sent:** Wednesday, 27 November 2019 5:31 PM  
**To:** enquiry\_reply@unitedchannel.net  
**Subject:** Re: Termination of SAN IANG ZING

【飞猪提醒】11-28 13:45 樟宜机场 T1 飞-11-28 15:15 仰光国际机场 T1 降缅甸国际航空 8M232, 订单 2380782422515(航空公司订单号: 5662a45f-2ca9-41a1-b351-066ae8cca1c5)已成功, SAN/IANGZING 票号 599-5083070235。点击 [tb.cn/wfd0ssw](http://tb.cn/wfd0ssw) 查看行程详细信息及办理退改。请提前至少 3 小时到达机场办理登机。重要提醒: 近期诈骗猖狂, 如您收到任何退改签、航班变动短信或电话, 请联系卖家核实。卖家服务电话: 0755-82865688, 飞猪服务电话: 9510208, 境外用户请拨打 86-0571-56888688。

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**From:** Teresa Chen <cxy0908@hotmail.com>  
**Sent:** Wednesday, November 27, 2019 5:27:45 PM  
**To:** enquiry\_reply@unitedchannel.net <enquiry\_reply@unitedchannel.net>  
**Subject:** Fwd: Termination of SAN IANG ZING

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**From:** Teresa Chen <cxy0908@hotmail.com>  
**Sent:** Saturday, November 23, 2019 8:03 PM  
**To:** untedes@singnet.com  
**Subject:** Termination of SAN IANG ZING

Hi Angel,

As talked a few days ago, Zing requested to terminate her contract last Sunday because her father was hospitalised.

I have bought her the ticket (SG-YANGON, 28 Nov ETD 13:45 8M232).

Pls proceed necessary doc for her and let me what else I need to do.

Regards

CHEN XINGYAN