



15 Jun 2017



Appointment No. - 1906201700900

Your appointment for Card Registration is confirmed

Dear Sir/Madam

We are pleased to confirm your appointment for the following pass holder(s):

FIN	Name
1) G6928293N	OM AWI

The details can be found on the right. Please be on time and check-in at the registration kiosk with this letter.

If you are late for your appointment, we may need to reschedule you to another date.

Yours sincerely

Teren Ang (Mr)
Senior Manager
Work Pass Division

Your appointment details

Documents to bring:

- Your original passport
- Your Temporary Work Permit

Purpose:

Card Registration

Date / Time:

19 June 2017, Monday
09.30am

Venue:

**MOM Services Centre
Hall C**

Ministry of Manpower Services
Centre 1500 Bendemeer Road
Singapore 339946



IMPORTANT

You are encouraged to take public transport to the Services Centre as we have limited carpark lots. For details on public transportation to the Services Centre, please go to www.mom.gov.sg/Contact



NG AIK HUAT
50 TEBAN GARDENS ROAD
#08-572
SINGAPORE 600050



15 Jun 2017

Your helper's work permit has been renewed

Dear NG AIK HUAT

This letter confirms that you can keep your helper. Her new work permit will expire on 02 Aug 2019.

There is a letter with this one that you need to print and give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

It is also time for your helper to visit the MOM Services Centre, Hall C, in Bendemeer for fingerprinting. Please visit mom.gov.sg > Appointment@MOM to book an appointment now.

Then MOM will deliver the new work permit within four to five days after the registration. The new permit will only be released to any of the authorised recipients whom you have named. We will send you an SMS one working day before we deliver the permit.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the permit again a few days later — we will send you another SMS. If we are unable to deliver after two attempts, you will be asked to collect the permit from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Click Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

PAYMENT REFERENCE
ED1D757D1E1CFD

RECEIPT NO
R00000672082

HELPER'S NAME
OM AWI

FIN
G6928293N

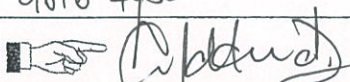


Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	Ng aik thuat
NRIC No./ FIN	S0584591B
Contact No.	9616-4985
Signature and Date	

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	Om Ani	O 9278581	RENEWAL
2			

☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☐ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	United Channel Employment Agency Pte Ltd Lic. No. 0704306 GST Reg. No. 200718853W 865 Mountbatten Road #01-22/23/24/25 Katong Shopping Centre Singapore 437844 Tel: 6344 8807 Fax: 6345 0806 Email: unitedes@singnet.com
Registration No.	Phang Hui Ling 1118926
Signature and Date	



Use this form only if you are an employment agent acting on behalf of an employer

Declaration by the employer:

1. In order to renew a work pass under the Employment of Foreign Manpower Act ("EFMA"), I declare that:
 - a. I am fully aware of and shall fulfil my obligations as an employer of a foreign domestic worker under the EFMA and the Employment of Foreign Manpower (Work Passes) Regulations ("EFMR") which includes the following:
 - Pay her salary promptly
 - Pay for her upkeep and maintenance, including medical treatment
 - Provide acceptable accommodation for her
 - Should she die while in Singapore, pay for her burial or cremation and pay for her body and belongings to be returned to her home
 - Take her to the Controller of Work Passes when required by MOM
 - Inform the Controller of Work Passes in writing within seven days when her employment ends or her work pass is cancelled
 - Arrange and pay for her passage home, after giving her reasonable notice, and paying her outstanding salary.
 - b. I shall take reasonable steps to ensure that my foreign domestic worker complies with the EFMA and the EFMR; and such steps shall include reporting to the Controller of Work Passes if I know that she is non-compliant; and
 - c. I have obtained my foreign domestic worker's written consent to continue her employment with me.
2. When a new security bond is needed, I declare that:
 - a. I have furnished my security bond as follows:

Policy Number	Expiry Date (DD-MM-YYYY)
---------------	--------------------------
 - b. I understand that the Controller of Work Passes has imposed on me a security bond for the sum of FIVE THOUSAND SINGAPORE DOLLAR (SGD 5,000) payable to the Government of the Republic of Singapore to ensure that I comply with my obligations under the EFMA and the EFMR [including those in 1(a) above];
 - c. I understand that if I breach any of my obligations as an employer of a foreign domestic worker, my Security Bond may be forfeited fully or in part. I also understand that if there is only partial forfeiture, the Government of the Republic of Singapore may forfeit the rest at a later point in time for the same breach or a different breach.
3. By signing this form, I indicate that I have read and understood this declaration; and intend to be bound by it. I am aware that if I have wilfully stated in it anything which I know to be false or do not believe to be true, I may be prosecuted.

Name of foreign domestic worker

Om Ani

Name of employer

Ng Aik Huat

NRIC/FIN

S0584591B

FIN of foreign domestic worker

G6928293N

Signature of employer

Date (DD-MM-YYYY)

14 JUN 2017



NG AIK HUAT
50 TEBAN GARDENS ROAD
#08-572
SINGAPORE 600050



03 Jun 2017

It's time to renew your helper's work permit

Dear NG AIK HUAT

Your helper's work permit will expire on 02 Aug 2017.

There are a few things you need to do if you want to keep her. Use the handy checklist over the page to make sure you have everything ready before you renew.

It's also time for your helper to register her fingerprints again. Once you have renewed her work permit, we will ask you to make an appointment for your helper to report to the MOM Services Centre at Bendemeer.

If you don't intend to renew your helper's permit, you will need to think about transferring her to another employer or sending her home. You can find out more about this at mom.gov.sg > Foreign Manpower > Work passes and permits > Work Permit for foreign domestic worker.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
OM AWI

FIN
G6928293N

WP NO
0 92785181

DATE OF APPLICATION
03 AUG 2011

SB TRANSMISSION NO
W013370

If you wish to keep your helper

- 1 If your address has changed recently, update the Police Post or ICA
- 2 Buy a new insurance package
- 3 Then go online to renew at services.mom.gov.sg/workpass/keepmyhelper
- 4 Make an appointment for your helper to go to MOM Services Centre

⚠ IMPORTANT

There may be an overstaying fine of up to \$500 if your helper's permit is not renewed, transferred or cancelled before 02 Aug 2017

RENEWAL OF WORK PERMIT / PASSPORT / VISA Documentation

**Note : Please make sure that all authorization

forms are filled and signed

(company stamp)

NgLup34@yahoo.com

Date : 14.06.17

Package Fee : 700

Insurance : 284.30

Official Receipt No. :

RIP : YES / NO

Name of Employer : Ng Aik Huat

Contact No. : (H) (HP) 96164085 (Sr)

Spouse :

Contact No. : (H) (HP)

Myanmar / Filipino / Indonesia

Name of FDW : DM ANI

Work Permit No. : 092785181 Date of Expiry : 092785181

Passport No. : MA048895 Date of Expiry : 14.05.2018

Remarks / Special Instructions :