

RENEWAL OF WORK PERMIT / PASSPORT / VISA Documentation

****Note . Please make sure that all authorization
forms are filled and signed**

(company stamp)



Date

: 15/03/2017

Package Fee

: F82

Official Receipt No. :

KT012017065255

Insurance

: 18190

RIP : YES ☒ NO

Name of Employer

: Pdri Tanny

Contact No.

: (H) _____ (HP) 9070 0500

Spouse

: _____

Contact No.

: (H) _____ (HP) _____

Email: Tannykoh08@hotmail.com

Myanmar / Filipino / Indonesia

Name of FDW

Jar Aung

Work Permit No :

0 927 35435

Date of Expiry :

24/03/2017

Passport No :

MA 000850

Date of Expiry :

21/12/2018

Remarks / Special Instructions ,

** No payment yet! payment received*

via bank RFB on 13/06/17



JAR AUNG
C/O KOH TANNY
134 EDGEDALE PLAINS
#12-80
SINGAPORE 820134



092735435240314

For Immigration Use (To clear by FIN)



G6881930Q

21 Mar 2017

This letter allows you to stay and work in Singapore

Dear JAR AUNG

Your employer has renewed your work permit with MOM.

MOM will send you your new work permit in the next four to five days after we have checked everything in your application. We will send your employer an SMS one working day before we deliver your card.

Before you get your new permit, this letter allows you to stay and work in Singapore. It is valid until 19 Apr 2017. You will need to show this letter at Immigration if you leave the country before your new permit arrives.

You must return your old permit to us by 28 Mar 2017. Please post it to the *Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764*.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
JAR AUNG

FIN
G6881930Q

NEW WORK PERMIT EXPIRY DATE
24 MAR 2018

DATE OF BIRTH
10 APR 1987

GENDER
FEMALE

NATIONALITY
MYANMAR

PASSPORT NO
MA040850

PASSPORT EXPIRY DATE
22 DEC 2018

EMPLOYER'S NAME
KOH TANNY

OCCUPATION
FOREIGN DOMESTIC WORKER



KOH TANNY
134 EDGEDALE PLAINS
#12-80
SINGAPORE 820134



21 Mar 2017

Your helper's work permit has been renewed

Dear KOH TANNY

This letter confirms that you can keep your helper. Her new work permit will expire on 24 Mar 2018.

There is a letter with this one that you need to print and give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

MOM will send you helper a new work permit in the next four to five days, once we have checked all the information in your renewal application. The new permit will only be released to any of the authorised recipients whom you have named. We will send you an SMS one working day before we deliver the permit.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the permit again a few days later — we will send you another SMS. If we are unable to deliver after two attempts, you will be asked to collect the permit from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Click Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

PAYMENT REFERENCE
D7471CBCB39391

RECEIPT NO
R00000580924

HELPER'S NAME
JAR AUNG

FIN
G6881930Q

Underwritten by



TOKIO MARINE

TOKIO MARINE INSURANCE SINGAPORE LTD
20 McCallum Street #09-01
Tokio Marine Centre Singapore 069046
Tel: +65 62216111 Fax: +65 63242180
Web: www.tokiomarine.com.sg
Company's Registration No. 192300014M

For Enquiries / Documentations / Claims Handling please contact



AVA INSURANCE AGENCY PTE LTD
91 Bencoolen Street #09-06
Sunshine Plaza Singapore 189652
Tel: +65 65356838 / 64638138
Fax: +65 65356828 / 64635021
Web: www.ava-ins.com.sg
Company's Registration No. 201113230C

Domestic Maid Insurance

UNITED CHANNEL EMPLOYMENT AGENCY PTE LTD (KT1)

Certificate No. DZA159411

The Insured : KOH TANNY

The Address : 134 EDGEDALE PLAINS #12-80 SINGAPORE 820134

The Beneficiary : The Estate of the Insured Person named below in respect of Section 1A and 1B only.

The Insured Person : JAR AUNG

Date of Birth : 10/04/1987

Passport No : MA040850

Nationality : MYANMAR

The Period of Insurance : 25/03/2017

to 24/05/2018

Or until cessation of the employment whichever is the earlier.

Section	Coverage	Limit
1.	Personal Accident	
	(A) Death	S\$40,000
	(B) Permanent Disablement	As per scale in Policy
	(C) Medical Expenses	S\$1,500
2.	Hospital & Surgical Expenses	S\$30,000 (Annual Limit : S\$15,000) (Worldwide)
3(A).	Recuperation Expenses	S\$10 per day (Max 60 Days)
3(B).	Temporary Help Benefit	S\$10 per day, up to 30 days & subject to a max benefit limit of S\$300
4.	Repatriation Expenses	Up to S\$10,000
5.	Wages & Levy Reimbursement	Up to S\$30 per day (Max 60 Days)
6.	Termination/Re-hiring Expenses	S\$250
8.	Special Grant	S\$1,000
9.	Maid & Household Liability	S\$50,000 AOA/Unlimited AOP
11.	Reimbursement of Indemnity paid to Insurer(excess S\$250)	Not Covered

Premium : S\$170.00

GST : S\$11.90

Premium (w/GST) : S\$181.90

Signed this 20/03/2017

Not valid unless countersigned

Authorised Representative
AVA Insurance Agency Pte Ltd

Tokio Marine Insurance Singapore Ltd

A.K. Cher
CEO and Managing Director

Underwritten by



TOKIO MARINE

TOKIO MARINE INSURANCE SINGAPORE LTD
20 McCallum Street #09-01
Tokio Marine Centre Singapore 069046
Tel: +65 62216111 Fax: +65 63242180
Web: www.tokiomarine.com.sg
Company's Registration No: 192300014M

For Enquiries / Documentations / Claims Handling, please contact



AVA INSURANCE AGENCY PTE LTD
91 Bencoolen Street #09-06
Sunshine Plaza Singapore 189652
Tel: +65 65356838 / 64638138
Fax: +65 65356828 / 64635021
Web: www.ava-ins.com.sg
Company's Registration No: 201113230C

Ministry of Manpower
Singapore

Date : 20/03/2017

Letter of Guarantee No. DZA159411

Dear Sir,

Whereas KOH TANNY

holder of employer's NRIC/Passport No S7906774A of
134 EDGEDALE PLAINS #12-80 SINGAPORE 820134

(hereinafter called the Employer) by a
Bond (hereinafter called the Security Bond) dated 25/03/2017 made under section
12 of Employment of Foreign Manpower (Work Passes) Regulations or section 21 of Immigration Regulations,
undertake to ensure that the work pass/special pass holder whose particulars appear in the schedule to the Security
Bond shall comply with all the conditions on which the pass was granted and which are set forth in the Security
Bond and to observe further conditions imposed on himself in the Security Bond.

And whereas the Employer is required to deposit a sum of dollars Five Thousand only (S\$5,000) to you as security
under Security Bond.

And whereas, at our request, you have agreed to accept this guarantee in lieu of the said sum of S\$5,000 in cash,
upon the terms and conditions hereinafter set forth.

1. Now, we **Tokio Marine Insurance Singapore Ltd** having our registered office at 20 McCallum Street #09-01,
Tokio Marine Centre Singapore 069046, in consideration of you having agreed, at our request, not to insist on
cash deposit from the Employer as security under the Security Bond, hereby guarantee and undertake as
principal debtors to pay to you at any time forthwith, on demand any sum or sums not exceeding in total the said
sum of S\$5,000. Our guarantee shall not be discharged by a demand of any sum by you resulting from a partial
forfeiture of the Security Bond and you shall be entitled to demand any remaining sum resulting from any
ensuring forfeiture of the remainder of the security.
2. On receiving from us the sum under Clause 1, you will be entitled to hold and use them as if they were the
security deposit paid to you under the Security Bond.
3. We shall not be discharged or released from this guarantee by an alteration in the Employer obligations and
liabilities under the Security Bond without your consent or by any forbearance shown towards him thereunder.
4. All requests for payments under Clause 1 shall be in writing and shall be made to us on or before 24/05/2018.
5. This guarantee shall be effective from 25/03/2017.

Yours faithfully
for and on behalf of
Tokio Marine Insurance Singapore Ltd

A.K. Cher
CEO and Managing Director

In the presence of

Joanne Huang
Assistant General Manager, Business Development



Use this form only if you are an employment agent acting on behalf of an employer

Declaration by the employer:

1. In order to renew a work pass under the Employment of Foreign Manpower Act ("EFMA"), I declare that:

a. I am fully aware of and shall fulfil my obligations as an employer of a foreign domestic worker under the EFMA and the Employment of Foreign Manpower (Work Passes) Regulations ("EFMR") which includes the following:

- Pay her salary promptly
- Pay for her upkeep and maintenance, including medical treatment
- Provide acceptable accommodation for her
- Should she die while in Singapore, pay for her burial or cremation and pay for her body and belongings to be returned to her home
- Take her to the Controller of Work Passes when required by MOM
- Inform the Controller of Work Passes in writing within seven days when her employment ends or her work pass is cancelled
- Arrange and pay for her passage home, after giving her reasonable notice, and paying her outstanding salary.

b. I shall take reasonable steps to ensure that my foreign domestic worker complies with the EFMA and the EFMR; and such steps shall include reporting to the Controller of Work Passes if I know that she is non-compliant; and

c. I have obtained my foreign domestic worker's written consent to continue her employment with me.

2. When a new security bond is needed, I declare that:

a. I have furnished my security bond as follows:

Policy Number

02A159411

Expiry Date (DD-MM-YYYY)

24.05.2018

b. I understand that the Controller of Work Passes has imposed on me a security bond for the sum of FIVE THOUSAND SINGAPORE DOLLAR (SGD 5,000) payable to the Government of the Republic of Singapore to ensure that I comply with my obligations under the EFMA and the EFMR [including those in 1(a) above];

c. I understand that if I breach any of my obligations as an employer of a foreign domestic worker, my Security Bond may be forfeited fully or in part. I also understand that if there is only partial forfeiture, the Government of the Republic of Singapore may forfeit the rest at a later point in time for the same breach or a different breach.

3. By signing this form, I indicate that I have read and understood this declaration; and intend to be bound by it. I am aware that if I have wilfully stated in it anything which I know to be false or do not believe to be true, I may be prosecuted.

Name of foreign domestic worker JAR Anna

FIN of foreign domestic worker G 6881930 A

Name of employer Koh Tanny

Signature of employer

NRIC / FIN S 7906774A

Date (DD-MM-YYYY) 15 Mar 17



WORK PERMIT
Employment of Foreign Manpower Act (Chapter 91A)
Republic of Singapore

Employer/Location

KOH TANNY
134 EDGEDALE PLAINS #12-80 S(820134)

Name

JAR AUNG

Occupation

DOMESTIC WORKER

Work Permit No.

0 92735435

Date of Application

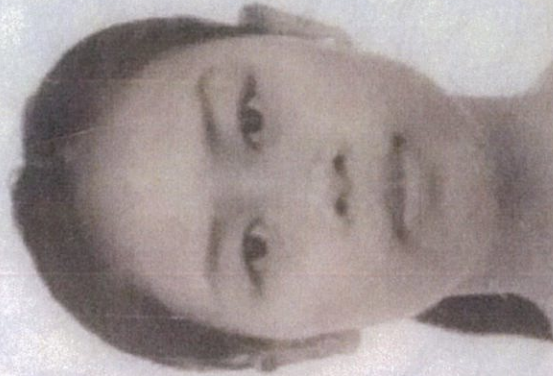
24-03-2014

Date of Issue

22-02-2016

Date of Expiry

24-03-2017



L6515265

REPUBLIC OF THE UNION OF MYANMAR

WIMB

MA040859

Place of birth

MOGAUNG

Authority

ME. SINGAPORE

Holder's signature

22 DEC 2018

[illegible]

MA040850<5MMR8704108F1812224<<<<<<<<<<<<<<<<4




Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	Koh TANNM		
NRIC No./ FIN			
Contact No.	9070 0540		
Signature and Date	 15 Mar 17		
S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	Jar Aug	0 927 35435	Renewal
2			

☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☐ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☐ I declare that the information provided on this form is true and correct.

Name of EA personnel		
Registration No.	Palma Sharon Asuncion R1105865	
Signature and Date	15 MAR 2017	