

RENEWAL OF WORK PERMIT / PASSPORT / VISA Documentation

**Note : Please make sure that all authorization

forms are filled and signed

(company stamp)



Date : 12/05/17

Package Fee : 850

Official Receipt No. : KT 0120170 55146

Insurance : Plan A

RIP : YES ☒ NO

Name of Employer : Lim Pun Su

Contact No. : (H) _____ (HP) 9296 6490

Spouse : _____

Contact No. : (H) _____ (HP) _____

☒ Myanmar ☐ Filipino / Indonesia

Name of FDW : Cing Sian Pari

Work Permit No. : 0 93643291 Date of Expiry : 28-05-2017

Passport No. : MB 163901 Date of Expiry : 20/05/2020

Remarks / Special Instructions :

iam xiaopin @ live.com



CING SIAN PARI
C/O LIM PUN SU
46 MERAGI ROAD
EAST VIEW GARDEN
SINGAPORE 487923



093643291230515

For Immigration Use (To clear by FIN)



G2656434X

13 May 2017

This letter allows you to stay and work in Singapore

Dear CING SIAN PARI

Your employer has renewed your work permit with MOM.

MOM will send you your new work permit in the next four to five days after we have checked everything in your application. We will send your employer an SMS one working day before we deliver your card.

Before you get your new permit, this letter allows you to stay and work in Singapore. It is valid until 11 Jun 2017. You will need to show this letter at Immigration if you leave the country before your new permit arrives.

You must return your old permit to us by 20 May 2017. Please post it to the *Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764*.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
CING SIAN PARI

FIN
G2656434X

NEW WORK PERMIT EXPIRY DATE
28 MAY 2019

DATE OF BIRTH
18 FEB 1992

GENDER
FEMALE

NATIONALITY
MYANMAR

PASSPORT NO
MB163901

PASSPORT EXPIRY DATE
20 MAY 2020

EMPLOYER'S NAME
LIM PUN SU

OCCUPATION
FOREIGN DOMESTIC WORKER



LIM PUN SU
46 MERAGI ROAD
EAST VIEW GARDEN
SINGAPORE 487923



13 May 2017

Your helper's work permit has been renewed

Dear LIM PUN SU

This letter confirms that you can keep your helper. Her new work permit will expire on 28 May 2019.

There is a letter with this one that you need to print and give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

MOM will send your helper a new work permit in the next four to five days, once we have checked all the information in your renewal application. The new permit will only be released to any of the authorised recipients whom you have named. We will send you an SMS one working day before we deliver the permit.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the permit again a few days later — we will send you another SMS. If we are unable to deliver after two attempts, you will be asked to collect the permit from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Click Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

PAYMENT REFERENCE
A957723E3EA2A8

RECEIPT NO
R00000635859

HELPER'S NAME
CING SIAN PARI

FIN
G2656434X

Underwritten by:



TOKIO MARINE

TOKIO MARINE INSURANCE SINGAPORE LTD
20 McCallum Street #09-01
Tokio Marine Centre Singapore 069046
Tel: +65 62216111 Fax: +65 63242180
Web: www.tokiomarine.com.sg
Company's Registration No. 192300014M

For Enquiries / Documentations / Claims Handling, please contact:



AVA INSURANCE AGENCY PTE LTD
91 Bencoolen Street #09-06
Sunshine Plaza Singapore 189652
Tel: +65 65356838 / 64638138
Fax: +65 65356828 / 64635021
Web: www.ava-ins.com.sg
Company's Registration No. 201113230C

Domestic Maid Insurance

UNITED CHANNEL EMPLOYMENT AGENCY PTE LTD (KT1)

Certificate No. DZA164222

The Insured : LIM PUN SU

The Address : 46 MERAGI ROAD EAST VIEW GARDEN SINGAPORE 487923

The Beneficiary : The Estate of the Insured Person named below in respect of Section 1A and 1B only.

The Insured Person : CING SIAN PARI

Date of Birth : 18/02/1992

Passport No : MB163901

Nationality : MYANMAR

The Period of Insurance : 29/05/2017

to 28/07/2019

Or until cessation of the employment whichever is the earlier.

Section	Coverage	Limit
1.	Personal Accident	
	(A) Death	S\$40,000
	(B) Permanent Disablement	As per scale in Policy
	(C) Medical Expenses	S\$1,000
2.	Hospital & Surgical Expenses	S\$30,000 (Annual Limit : S\$15,000) (Worldwide)
4.	Repatriation Expenses	Up to S\$10,000
11.	Reimbursement of Indemnity paid to Insurer(excess S\$250)	Not Covered

Premium : S\$230.00

GST : S\$16.10

Premium (w/GST) : S\$246.10

Signed this 12/05/2017

Not valid unless countersigned

Authorised Representative
AVA Insurance Agency Pte Ltd

Tokio Marine Insurance Singapore Ltd

A.K. Cher
CEO and Managing Director



Use this form only if you are an employment agent acting on behalf of an employer

Declaration by the employer:

1. In order to renew a work pass under the Employment of Foreign Manpower Act ("EFMA"), I declare that:
 - a. I am fully aware of and shall fulfil my obligations as an employer of a foreign domestic worker under the EFMA and the Employment of Foreign Manpower (Work Passes) Regulations ("EFMR") which includes the following:
 - Pay her salary promptly
 - Pay for her upkeep and maintenance, including medical treatment
 - Provide acceptable accommodation for her
 - Should she die while in Singapore, pay for her burial or cremation and pay for her body and belongings to be returned to her home
 - Take her to the Controller of Work Passes when required by MOM
 - Inform the Controller of Work Passes in writing within seven days when her employment ends or her work pass is cancelled
 - Arrange and pay for her passage home, after giving her reasonable notice, and paying her outstanding salary.
 - b. I shall take reasonable steps to ensure that my foreign domestic worker complies with the EFMA and the EFMR; and such steps shall include reporting to the Controller of Work Passes if I know that she is non-compliant; and
 - c. I have obtained my foreign domestic worker's written consent to continue her employment with me.
2. When a new security bond is needed, I declare that:
 - a. I have furnished my security bond as follows:

Policy Number DZA164222	Expiry Date (DD-MM-YYYY) 28/07/2019
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 - b. I understand that the Controller of Work Passes has imposed on me a security bond for the sum of FIVE THOUSAND SINGAPORE DOLLAR (SGD 5,000) payable to the Government of the Republic of Singapore to ensure that I comply with my obligations under the EFMA and the EFMR [including those in 1(a) above];
 - c. I understand that if I breach any of my obligations as an employer of a foreign domestic worker, my Security Bond may be forfeited fully or in part. I also understand that if there is only partial forfeiture, the Government of the Republic of Singapore may forfeit the rest at a later point in time for the same breach or a different breach.
3. By signing this form, I indicate that I have read and understood this declaration; and intend to be bound by it. I am aware that if I have wilfully stated in it anything which I know to be false or do not believe to be true, I may be prosecuted.

Name of foreign domestic worker
Cing Sian Pari

FIN of foreign domestic worker
G 2656434 X

Name of employer
Lim Pen Sue

Signature of employer 

NRIC / FIN
S 2162457 H

Date (DD-MM-YYYY)
12-05-2017



LIM PUN SU
46 MERAGI ROAD
EAST VIEW GARDEN
SINGAPORE 487923



28 Apr 2017

Remember to renew your helper's work permit

Dear LIM PUN SU

This letter is to remind you that your helper's work permit will expire on 28 May 2017.

There are a few things you need to do if you want to keep her. We have included another handy checklist over the page in case you mislaid the original. Use it to make sure you have everything ready before you renew.

If you don't intend to renew your helper's permit, you will need to think about transferring her to another employer or sending her home. It takes around two weeks to make a transfer, so do look into this now if this is what you plan.

You can find out more about this at mom.gov.sg > Foreign Manpower > Work passes and permits > Work Permit for foreign domestic worker.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
CING SIAN PARI

FIN
G2656434X

WP NO
O 93643291

DATE OF APPLICATION
23 MAY 2015

SB TRANSMISSION NO
4002679

If you wish to keep your helper

- 1 If your address has changed recently, update the Police Post or ICA
- 2 Buy a new insurance package
- 3 Then go online to renew at services.mom.gov.sg/workpass/keepmyhelper

⚠ IMPORTANT

There may be an overstaying fine of up to \$500 if your helper's permit is not renewed, transferred or cancelled before 28 May 2017




MINISTRY OF
MANPOWER

Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	Lim Pen Su
NRIC No./ FIN	S2162457 H
Contact No.	9296 6490
Signature and Date	 4/7/14

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	Cing Stan Paxi	MB163901	Renew
2			


☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	Nang May Oo
Registration No.	R1100684
Signature and Date	

PASSPORT

Passport No
MB163901

Nationality
MYANMAR

Sex
F

Place of birth
HTANTALAN

Authority
MOHA. YANGON

Date of expiry
20 MAY 2020

Holder's signature

PVMMRCING<SIAN<PARI<<<<<<<<<<<<<<<<<<<<<<<<<
MB163901<1MMR9202184F2005205<<<<<<<<<<<<<<<8



WORK PERMIT
Employment of Foreign Manpower Act (Chapter 91A)
Republic of Singapore

Employer Location

LIM PUN SU
46 MERAGI ROAD S(487923)



Name
CING SIAN PARI
Occupation
DOMESTIC WORKER

Work Permit No.
0 93643291

Date of Application

23-05-2015

Date of Issue

15-06-2015

Date of Expiry

28-05-2017



L5739814

VISIT PASS

Immigration Regulations

Name
CING SIAN PARI



Date of Birth	Sex	Nationality
18-02-1992	F	MYANMAR
FIN	Date of Issue	Date of Expiry
G2656434X	15-06-2015	28-05-2017

MULTIPLE JOURNEY VISA ISSUED

**YOU ARE TO SURRENDER THIS CARD WHEN IT IS CANCELLED
OR HAS EXPIRED, OR WHEN A NEW CARD IS ISSUED TO YOU.**

