



KOH GIM CHUAN
99 ROBERTSON QUAY
#28-14 RIVERGATE
SINGAPORE 238258



027726607250118

For Immigration Use (To clear by FIN)

G8611590K

30 Jan 2018

Your helper needs to report for card registration

Dear KOH GIM CHUAN

Your helper now needs to visit the MOM Services Centre – Hall C by **06 Feb 2018** for card registration. Please go to <https://services.mom.gov.sg/appointment> to make an appointment.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while she waits for her card. **When your helper goes to the MOM Services Centre, make sure she brings her temporary work permit letter, the appointment letter and her original passport.**

Provided any documents you uploaded as part of your application are in order, we will deliver the work permit within five working days of the helper being registered at the MOM Services Centre. The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send the recipients another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

PAYMENT REFERENCE
90E150B6EE3042

RECEIPT NO
I00000915997

HELPER'S NAME
RIZAMIE LOGRONIO ROSCALES

FIN
G8611590K

WPNO
0 27726607

DATE OF APPLICATION
25 JAN 2018

WORK PERMIT EXPIRY DATE
26 JAN 2020

DATE OF BIRTH
17 MAY 1988

GENDER
FEMALE

NATIONALITY
FILIPINO

PASSPORT NO.
EC8486949

PASSPORT EXPIRY DATE
04 AUG 2021

OCCUPATION
FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME
KOH GIM CHUAN



You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

⚠ IMPORTANT

- If your helper fails to report to the MOM Services Centre — Hall C for card registration, her work permit may be revoked.