

Underwritten by:



TOKIO MARINE

TOKIO MARINE INSURANCE SINGAPORE LTD  
20 McCallum Street #09-01  
Tokio Marine Centre Singapore 069046  
Tel: +65 62216111 Fax: +65 63242180  
Web: www.tokiomarine.com.sg  
Company's Registration No. 192300014M

For Enquiries / Documentations / Claims Handling, please contact:



AVA INSURANCE AGENCY PTE LTD  
91 Bencoolen Street #09-06  
Sunshine Plaza Singapore 189652  
Tel: +65 65356838 / 64636138  
Fax: +65 65356828 / 64635021  
Web: www.ava-ins.com.sg  
Company's Registration No. 201113230C

Date : 14/06/2017

PHILIPPINE OVERSEAS LABOUR OFFICE

Attention: The Labour Attache

EMBASSY OF THE PHILIPPINES

20 Nassim Road

Singapore 258395

Dear Sir/Madam

INSURANCE BOND NO. DAA034893

Whereas CHAN WAI CHENG

holder of NRIC/Passport No. S6833258C and residing at 534 BEDOK NORTH STREET 3 #06-818 SINGAPORE 460534

(hereinafter called the EMPLOYER) by this Insurance Bond undertakes to ensure that the said EMPLOYER during the employment of the HOUSEHOLD WORKER whose particulars appear in the Schedule below shall abide and comply with the Terms and Conditions of the STANDARD EMPLOYMENT CONTRACT FOR FILIPINO HOUSEHOLD WORKER IN SINGAPORE (hereinafter referred to as the CONTRACT) executed by the EMPLOYER, the HOUSEHOLD WORKER and the EMPLOYMENT AGENCY named in the CONTRACT duly verified by the Philippine Overseas Labour Office in Singapore (P.O.L.O. - Singapore) and authenticated by the Consulate General of the Philippines in Singapore.

We, **Tokio Marine Insurance Singapore Ltd** (hereinafter called the Company) having our registered office at 20 McCallum Street #09-01 Tokio Marine Centre Singapore 069046 hereby guarantee that if, on the occurrence of a breach by the said EMPLOYER of one or more of the Terms and Conditions of the CONTRACT, the P.O.L.O. - Singapore sends a written demand specifying such breach, we shall pay within fourteen (14) days of the date of the letter of demand the sum or sums as demanded but not exceeding the total sum of Singapore Dollars Two Thousand (S\$2,000) only.

This Bond is valid from the above date of issuance until the expiration date of the CONTRACT unless the CONTRACT is prematurely terminated by P.O.L.O. - Singapore as a result of any breach by the EMPLOYER or HOUSEHOLD WORKER of one or more of the CONTRACT's Terms and Conditions, after which date this Bond shall automatically cease. In no case shall this Bond's validity period be longer than twenty-six (26) months from the date of issuance. It is a condition under this bond that a written claim be made no later than fourteen (14) days beyond its validity period.

THE SCHEDULE

Name of HOUSEHOLD WORKER ORTIZ REVELITA DELA CRUZ

Passport No. EC3217668 Date of Birth 29/12/1973

Yours faithfully

for and on behalf of

Tokio Marine Insurance Singapore Ltd

In the presence of

A.K. Cher  
CEO and Managing Director

Joanne Huang  
Assistant General Manager, Business

Underwritten by:



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Domestic Maid Insurance

UNITED CHANNEL EMPLOYMENT AGENCY PTE LTD (KT1)

Certificate No. DZA166785

The Insured : CHAN WAI CHENG

The Address : 534 BEDOK NORTH STREET 3 #06-818 SINGAPORE 460534

The Beneficiary : The Estate of the Insured Person named below in respect of Section 1A and 1B only.

The Insured Person : ORTIZ REVELITA DELA CRUZ

Date of Birth : 29/12/1973

Passport No : EC3217668

Nationality : FILIPINO

The Period of Insurance : 14/06/2017

to 13/08/2019

Or until cessation of the employment whichever is the earlier.

Section	Coverage	Limit
1.	Personal Accident	
	(A) Death	S\$40,000
	(B) Permanent Disablement	As per scale in Policy
	(C) Medical Expenses	S\$1,500
2.	Hospital & Surgical Expenses	S\$30,000 (Annual Limit : S\$15,000) (Worldwide)
3(A).	Recuperation Expenses	S\$10 per day (Max 60 Days)
3(B).	Temporary Help Benefit	S\$10 per day, up to 30 days & subject to a max benefit limit of S\$300
4.	Repatriation Expenses	Up to S\$10,000
5.	Wages & Levy Reimbursement	Up to S\$30 per day (Max 60 Days)
6.	Termination/Re-hiring Expenses	S\$250
8.	Special Grant	S\$1,000
9.	Maid & Household Liability	S\$50,000 AOA/Unlimited AOP
11.	Reimbursement of Indemnity paid to Insurer(excess S\$250)	Covered wef 14-Jun-2017

Premium : S\$315.70

GST : S\$22.10

Premium (w/GST) : S\$337.80

Signed this 14/06/2017

Not valid unless countersigned

Authorised Representative  
AVA Insurance Agency Pte Ltd

Tokio Marine Insurance Singapore Ltd

A.K. Cher  
CEO and Managing Director

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Ministry of Manpower  
Singapore

Date : 14/06/2017

Letter of Guarantee No. DZA166785

Dear Sir,

Whereas CHAN WAI CHENG

holder of employer's NRIC/Passport No S6833258C of  
534 BEDOK NORTH STREET 3 #06-818 SINGAPORE 460534

(hereinafter called the Employer) by a  
Bond (hereinunder called the Security Bond) dated 14/06/2017 made under section  
12 of Employment of Foreign Manpower (Work Passes) Regulations or section 21 of Immigration Regulations,  
undertake to ensure that the work pass/special pass holder whose particulars appear in the schedule to the Security  
Bond shall comply with all the conditions on which the pass was granted and which are set forth in the Security  
Bond and to observe further conditions imposed on himself in the Security Bond.

And whereas the Employer is required to deposit a sum of dollars Five Thousand only (S\$5,000) to you as security  
under Security Bond.

And whereas, at our request, you have agreed to accept this guarantee in lieu of the said sum of S\$5,000 in cash,  
upon the terms and conditions hereinafter set forth.

1. Now, we **Tokio Marine Insurance Singapore Ltd** having our registered office at 20 McCallum Street #09-01.  
Tokio Marine Centre Singapore 069046, in consideration of you having agreed, at our request, not to insist on  
cash deposit from the Employer as security under the Security Bond, hereby guarantee and undertake as  
principal debtors to pay to you at any time forthwith, on demand any sum or sums not exceeding in total the said  
sum of S\$5,000. Our guarantee shall not be discharged by a demand of any sum by you resulting from a partial  
forfeiture of the Security Bond and you shall be entitled to demand any remaining sum resulting from any  
ensuring forfeiture of the remainder of the security.
2. On receiving from us the sum under Clause 1, you will be entitled to hold and use them as if they were the  
security deposit paid to you under the Security Bond.
3. We shall not be discharged or released from this guarantee by an alteration in the Employer obligations and  
liabilities under the Security Bond without your consent or by any forbearance shown towards him thereunder.
4. All requests for payments under Clause 1 shall be in writing and shall be made to us on or before 13/08/2019.
5. This guarantee shall be effective from 14/06/2017.

Yours faithfully  
for and on behalf of  
Tokio Marine Insurance Singapore Ltd

A.K. Cher  
CEO and Managing Director

In the presence of

Joanne Huang  
Assistant General Manager, Business Development