


MINISTRY OF
MANPOWER**Authorisation Form for Foreign Domestic Worker Work Pass Transactions**

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	LI Wenyang		
NRIC No. / FIN	S 79677476		
Contact No.	97763050		
Signature and Date	 21/05/2018		
S/N	Name of Foreign Domestic Worker(s)	Passport / FIN (WP No.)	Authorised Transaction
1	Sulastri	009346953	Transfer
2			

☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☐ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel

Registration No.

Signature and Date

Palma Sharon Asuncion
R1105865

WORK PASS DIVISION
APPLICATION FOR A WORK PERMIT FOR A DOMESTIC WORKER
PART IV - TO BE COMPLETED BY CURRENT EMPLOYER WHOSE
DOMESTIC WORKER IS APPLYING FOR A CHANGE OF EMPLOYER

To:
Work Pass Division
Ministry of Manpower
18 Havelock Road
Singapore 059764

Dear Sir / Madam

CONSENT TO TRANSFER DOMESTIC WORKER

FOREIGN WORKER	Sulastri
WORK PERMIT NO.	0 09346953
DATE OF APPLICATION	

I, Li Wenyang of IC / Passport No. S 7967747 G
(Name of Current Employer)

Agree to release my domestic worker named above to the prospective employer.

(Name of Prospective Employer)

Pending the outcome of the application, I undertake all the responsibilities for the employment of the said domestic worker and will extend her work permit (if necessary). If the application is not approved and I do not wish to continue her employment, I will repatriate this worker.

SIGNATURE OF CURRENT EMPLOYER

Date

15 MAY 2018

FDW Reference No.

(1) uc 600

LETTER OF ACKNOWLEDGEMENT

1. Please be informed that the Foreign Domestic Worker (FDW) Sulastri Work Permit No. 009346953 has a (21) days period with the Employment Agency for transfer/re-deployment. The due period will be on _____.
2. The Employer remains legally responsible for the FDW till the FRW's Work Permit is cancelled, FRD repatriated or FDW is handed to the new Employer.
3. Please note that under the Ministry of Manpower, "Conditions of Work Permit", the employer shall bear all cost of repatriating the FDW at all times and the Employer shall not deduct, or recover (directly or indirectly) the costs associated with the repatriation from the FDW.
4. Please refer to the Standard Service Agreement between the FDW Employer and the Employment Agency.



[Signature]

Signature of Employer

Name :

Li wenyang

NRIC or Passport No. :

S 7967747 G

Palma Sharon Asuncion

R1105868

Signed for and on behalf of Agency





United Channel

Cancellation Request (for other Country)

I, Sulastri of Passport no. B8947372
and Work Permit No. 009346753 hereby request to be sent to _____

(Place of Repatriation) Instead of my home country upon the cancellation of my work permit.

FDW's Signature: _____

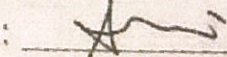
Date: _____

Employer's Undertaking

I, Li Wenyang holder of Nric/Fin No. S79677476

Have no objection to the request of my Foreign Domestic Worker (FDW) named above to be
Sent to _____ instead of her home country and I hereby authorized
(Place of Repatriation)

UNITED CHANNEL to cancel my FDW's work permit on _____ and she shall be
Repatriated within 14 days by flight/ferry/Coach No. _____ reporting to
Immigration _____ checkpoint. (Flight Number)

Employer's Signature:  _____

Date: 21/05/2018

Personnel Name Reg No. Palma Sharon Asuncion
R1105865

Signature: _____