Renewal Confirmation EMPLOYER'S COPY



MINISTRY OF MANPOWER

TAN PECK YAH ANGELIA 55 LORONG MYDIN SINGAPORE 416856

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12 Mar 2019

Your helper's work permit has been renewed

Dear TAN PECK YAH ANGELIA

This letter confirms that you can keep your helper. Her new work permit will expire on 02 May 2021.

There is a letter with this one that you need to print and give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

It is also time for your helper to visit the MOM Services Centre, Hall C, in Bendemeer for card registration. Please visit mom.gov.sg > Appointment@MOM to book an appointment now.

Then MOM will deliver the new work permit within four to five days after the registration. The new permit will only be released to any of the authorised recipients whom you have named. We will send you an SMS one working day before we deliver the permit. Your helper's new work permit has a QR code which will display her work permit details when scanned using the **SGWorkPass** App (refer to the guide attached for more details).

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the permit again a few days later — we will send you another SMS. If we are unable to deliver after two attempts, you will be asked to collect the permit from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Click Enquire > Card Delivery / Collection Status.

Yours sincerely

A

Pansy Chow
For the Controller of Work Passes

PAYMENT REFERENCE 0CD64A86F8E29D

RECEIPT NO R00001364994

HELPER'S NAME
ZIN MAR WIN

FIN

G2268193T





You can check the latest work pass details using the SGWorkPass App



Employers and helpers can use the SGWorkPass App to scan the QR code on the work permit card to view the latest pass details. For more information on the App, please visit www.mom.gov.sg/sgworkpass

Benefits of the new work pass card and SGWorkPass App

- Allows you and your helper to check her latest pass details (e.g. pass status and expiry date)
- Available 24/7
- · Helpers can continue to use the same card upon the work pass renewal





Available on Android and iOS for free.



- Scan QR code on the card
 - a) Open the SGWorkPass app.
 - b) Scan the QR code.



c) The latest pass information will be displayed.

