




Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate **NA** for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	GOH JOO HOCK ANTHONY
NRIC No. / FIN	S6931283G
Contact No.	90258099
Signature and Date	

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	HA SHING YANG	0 94100828	CANCEL W/P
2			

☐ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above mentioned pass transaction(s) on my behalf.


Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.



Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	Nang May Oo
Registration No.	R1100634
Signature and Date	

Itinerary

(Airline Booking Reference: EZNCAE)

We advise you print out your itinerary and take it with you to ensure your trip goes as smoothly as possible.

Passengers

Name	Ticket Number
HA/SHING YANG	665-3180673155

Flight Details

Depart/Arrive Time	Departure/Arrival Airport	Flight No.	Class
24 Apr 2019 13:15	Changi Airport T3	UB002	Economy class
24 Apr 2019 14:45	Yangon International Airport T1		
Baggage Allowance			
[Checked Baggage] 30kg per person. Please contact airline for detailed baggage regulations.			
[Carry-on Baggage] Singapore-Yangon: Adult tickets: Please refer to airline's policies and regulations.			

Important Information

- 1. Passengers should arrive at the airport at least 2 hours before departure to ensure they have enough time to check in. During various procedures in the airport, passengers must provide the valid ID used to purchase their ticket. Their boarding pass or itinerary may also be required.
- 2. Please note that tickets must be used in the sequence set out in the itinerary, otherwise airlines reserve the right to refuse carriage. Trip.com bears no responsibility if passengers are unable to board a plane due to not complying with airline policies and regulations.