



DATE OF APPLICATION  
06 Dec 2018

WORK PERMIT NUMBER  
0 08856710

HELPER NAME  
HAJAR ISTIFAIYAH

**To be signed by the various parties and uploaded as part of the issuance process**



TYPE OF APPLICATION  
SPONSOR APPLICATION

## Part I. Helper and employment

### About the helper

Full name	HAJAR ISTIFAIYAH	Date of birth	22 Sep 1982
FIN	G2850144M	Birth place	Indonesia
Work permit number	0 08856710	Religion	Muslim
Passport number	B4123639	Ethnic group	Indonesian
Passport expiry date	27 May 2021	8 years of formal education?	Yes
Immigration pass	Social Visit Pass	Highest education level	Secondary without spm or gce o level
Nationality	Indonesian	Marital status	Married
Gender	Female	Monthly salary	\$600
		Rest days per month	4
		Fee paid to Employment Agency by the helper	600

### About the helper's spouse

Name -  
Residential status Not a Singapore Citizen or Permanent Resident

### About the employment

Employer's name LIM POOI HEAN  
Place of employment BARTLEY RIDGE  
36 MOUNT VERNON ROAD  
#07-24  
Singapore 368058



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### Part I. Declaration by foreign domestic worker

I declare that:

1. I have read and understood the conditions of work permit, which are set out in the Employment of Foreign Manpower (Work Passes) Regulations c 91A, available at [www.mom.gov.sg](http://www.mom.gov.sg)
2. I have had at least eight years of formal education and have the certificates to prove this. (This does not apply to you if you have been employed as a foreign domestic worker or confinement nanny in Singapore before.)
3. I have never been convicted of a criminal offence in any country or state.
4. For the purpose of assessing this application, I consent for the Government of Singapore and its statutory authorities to obtain from and verify information with any person, organisation or any other source, and to disclose such information to its authorised agents. For the purpose of my employment, I also consent for the Government of Singapore and its statutory authorities to display my employment information on the MOM's work pass systems, and to disclose such information to any relevant person or organisation.
5. I understand I have the option to set up a POSB bank account to receive my salary and get a free Centre for Domestic Employees (CDE) membership. If I choose to set up my POSB bank account and CDE membership, I confirm that I:
  - a. Have given my employer my written consent to submit my bank account application and any declarations to POSB
  - b. Have provided true and correct information to my employer for the bank account application
  - c. Allow the Ministry of Manpower to send my personal details to POSB and CDE
  - d. Allow CDE to use and store my personal details and contact me about my membership and participation in activities
6. I consent to the Ministry of Manpower displaying my work pass details when my work pass card is scanned using the Ministry of Manpower's work pass mobile application.
7. All the documents that have been submitted on my behalf in support of this Application for a Work Permit are true copies of the authentic documents.

Name of worker  
HAJAR ISTIFAIYAH

Work permit number of worker  
0 08856710

Signature of worker

Date (DD-MM-YYYY)

12. 12. 2018



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## Part II. Prospective employer

### About the employer

Full name **LIM POOI HEAN**  
Gender **Female**  
Date of birth **12 Jun 1947**  
Nationality **Singapore citizen**  
Residential status **Singapore citizen**  
NRIC **S0984647F**  
Marital status **Married**  
Housing type **HDB 3 rooms**

### About the employer's spouse

Full name **KWEK SWEE MENG**  
Gender **Male**  
Date of birth **28 Jan 1948**  
Nationality **Singapore citizen**  
Residential status **Singapore citizen**  
NRIC **S0921110A**

### Contact details

Mobile number **+65 97313004**  
Email **kwek\_w@hotmail.com**  
Residential address **BARTLEY RIDGE  
36 MOUNT VERNON  
ROAD  
#07-24  
Singapore 368058**



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## Part II. Declaration by employer

I declare that:

1. I do not have any medical condition(s) that will impair my ability to supervise and ensure the well-being of my foreign domestic worker.
2. I have read and understood the applicable conditions and regulatory conditions of work permit set out in the Employment of Foreign Manpower (Work Passes) Regulations ("EFMR"), available at [www.mom.gov.sg](http://www.mom.gov.sg).
3. In order for MOM to assess my application, I consent to the Government of Singapore and statutory authorities to getting from and verifying information with any person, organisation or any other source. Further, I consent to the information obtained in this process to be released to the Government of Singapore, its statutory authorities and their authorised agents.
4. To the best of my knowledge, the foreign domestic worker (if she has not worked as a foreign domestic worker or confinement nanny in Singapore before) has had a minimum of eight years of formal education and has educational certificates as documentary proof of this.
5. I understand my foreign domestic worker has the option to set up a POSB bank account to receive her salary. If she chooses to set up her POSB bank account, I confirm that I:
  - a. Have obtained her written consent to submit her bank account application and any declarations to POSB
  - b. Have checked with her on the accuracy of her details for the bank account application
  - c. Allow the Ministry of Manpower to send my personal details and contact information to POSB
6. I have obtained written consent from the foreign domestic worker to perform this transaction. I will produce this consent when requested by the authority.
7. I consent to the Ministry of Manpower displaying work pass details when the foreign domestic worker's work pass card is scanned using the Ministry of Manpower's work pass mobile application.
8. I am not related to the foreign domestic worker.
9. I have ensured that the foreign domestic worker fully understands the contents of PART I and that it was signed by the foreign domestic worker.
10. The information in this application and any appeals I have made in relation to this application are, to the best of my knowledge, true and correct; and that all documents submitted in support of this application and any appeals made in relation to the application, are true copies of the authentic documents.
11. I am aware of and shall fulfil my obligations as an employer of a foreign domestic worker under the Employment of Foreign Manpower Act (Chapter 91A) ("EFMA") and EFMR which includes the following:
  - a. Pay her salary promptly
  - b. Pay for her upkeep and maintenance, including medical treatment
  - c. Provide acceptable accommodation for her
  - d. Should she die while in Singapore, pay for her burial or cremation and pay for her body and belongings to be returned to her home
  - e. Take her to the Controller of Work Passes when required by MOM
  - f. Inform the Controller of Work Passes in writing within seven days when her employment ends by cancelling her work permit
  - g. Arrange and pay for her passage home, after giving her reasonable notice and paying her outstanding salary
12. I shall take reasonable steps to ensure that my foreign domestic worker complies with the EFMA and the EFMR. Such steps shall include reporting to the Controller of Work Passes if I know that she is non-compliant.
13. I understand that if I breach any of my obligations as an employer of a foreign domestic worker, my Security Bond in the sum of S\$5,000 which I have furnished to the Controller of Work Passes may be forfeited fully or in part. I also understand if there is only partial forfeiture, the Government of Singapore may forfeit the rest at a later point in time for the same breach or a different breach.
14. I also understand that if I breach any of my obligations as an employer of a foreign domestic worker, other enforcement actions may be taken against me in addition to my Security Bond being forfeited fully or in part.

Name of employer

LIM POOI HEAN

NRIC/FIN

S0984647F

Signature of employer

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### Part III. Employer's sponsor(s)

#### About sponsor 1

Relationship with employer	Son	Full name	KWEK WEI CHIAT(GUO WEIJIE)
Gender	Male	Date of birth	25 May 1980
Nationality	Singapore citizen	Residential status	Singapore citizen
NRIC	S8015249C	Marital status	Married

#### About sponsor 1's spouse

Full name	LEOW HUI FEN IS ABELLE	Gender	Female
Nationality	Singapore citizen	Date of birth	22 Jun 1980
NRIC	S8017411Z	Residential status	Singapore citizen

#### Contact details

Mobile number	+65 97313004	Email	kwek_w@hotmail.com
Address	BARTLEY RIDGE 32 MOUNT VERNON ROAD #01-08 Singapore 368056		

### Part III. Declaration by sponsor(s)

I/We declare that:

- I/We are responsible for the upkeep, maintenance and well-being of the foreign domestic worker.
- I/We remain responsible for this foreign domestic worker as long as we remain sponsor(s).
- If I/we apply for a new foreign domestic worker, MOM will take into consideration our existing responsibilities for the foreign domestic worker.
- I/We must pay the foreign domestic worker levy and all other employment related expenses on behalf of LIM POOI HEAN, for as long as we remain sponsor(s).

Name of sponsor 1  
KWEK WEI CHIAT(GUO WEIJIE)

NRIC/FIN/Passport number of sponsor 1  
S8015249C

Signature of sponsor 1

Date (DD-MM-YYYY)

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## Part IV. Employment Agency

### About the Employment Agency

Name **UNITED CHANNEL  
EMPLOYMENT AGENCY  
PTE. LT**  
Licence no. **07C4306**  
Telephone **+65 63448807**  
Address

## Part IV. Declaration by Employment Agency

This declaration must be completed by the Employment Agency or intermediary who is making the application on behalf of the employer.

I declare that:

1. I am the Employment Agency personnel handling this application.
2. To the best of my knowledge, the foreign domestic worker (if she has not worked as a foreign domestic worker or confinement nanny in Singapore before) has had a minimum of eight years of formal education and has educational certificates as documentary proof of this.
3. I have obtained written consent from the employer and foreign domestic worker to perform this transaction. I will produce this consent when requested by the authority.
4. I have explained the contents of the application and the applicable conditions and regulatory conditions of this work permit, as set out in the Employment of Foreign Manpower (Work Passes) Regulations c 91A, to the foreign employee and the employer.
5. The information in this application and any appeals I have made in relation to this application are, to the best of my knowledge, true and correct; and that all documents submitted in support of this application and any appeals made in relation to the application, are true copies of the authentic documents.

Name of Employment Agency personnel **Sharon Asuncion**  
**R1105865**

Employment Agency personnel number

**Palma Sharon Asuncion**  
**R1105865**

Signature of Employment Agency personnel

Date (DD-MM-YYYY)

**11 DEC 2018**