

Certificate of Attendance

This certificate is awarded to

YULIANTI CERIP USMAN

Foreign Identification Number: AU023155

For successfully completing

Foreign Domestic Worker (FDW)

Settling-In Programme

Conducted on: 12/11/2018

Director, GMC

Trainer Signature:

Cert Number:

* x

GMCS

LOE1842

Grace Management & Consultancy Services Pte Ltd

TRAINER'S OBSERVATION CHECKLIST FDW PRACTICAL SESSION AT THE SETTLING-IN PROGRAMME (SIP)

me:	YULIANTI CERIP USMAN	FDW Foreign Iden	tification No: AU023155
ft.	151.0	Weight:	38.0
e of SIP:	12/11/2018	Signature of Trainer:	Ah
room:	SIP ROOM 1	Seat No:	2
Nationality:	INDONESIAN		

This checklist is used by the SIP Trainer to note down his/her observations of the above-mentioned FDW when she practised hanging laundry and cleaning window at the SIP. This information hopes to highlight areas where the FDW may require closer supervision and additional training.

Practical Elements	Safety Practices to be Followed		Did the FDW Follow the Safety Practices?			
			Yes	Yes, but only on 2	Yes, but only on 3 rd attempt	No (Despite after 3 attempts)
(1) Hanging Laundry	(a)	FDW does not place more than one piece of heavy clothing on the bamboo pole	V			
	(b)	FDW is able to place heavier clothing (e.g. big towel or jeans) near the bracket and lighter clothing (e.g. t-shirt) at the far end of the bamboo pole				
	(c)	FDW is able to secure clothing with clothes pegs				
	(d)	FDW ensures that the floor is dry before hanging laundry	/			
	(e)	FDW is able to stand firmly on				
		ground(feet slightly apart; does not lean out of the window) without tip-toeing.				
	Ada	ground(feet slightly apart; does not lean out of the window) without tip-toeing. litional Comments (Include only if there are	key obs	ervations mad	de):	
	Ada (f)	out of the window) without tip-toeing.	_	ervations mad	le):	
		out of the window) without tip-toeing. itional Comments (Include only if there are FDW is able to lock and check that window grilles are locked before cleaning the window exterior (employer/adult	_	ervations mad	le):	
(2) Cleaning Windows	(f)	out of the window) without tip-toeing. Itional Comments (Include only if there are stricted as a stricted window grilles are locked before cleaning the window exterior (employer/adult supervision also required) FDW is able to use extended cleaning tool to clean window exterior and hard-	_	ervations mad	le):	
Cleaning	(f)	out of the window) without tip-toeing. Itional Comments (Include only if there are stitional Comments) FDW is able to lock and check that window grilles are locked before cleaning the window exterior (employer/adult supervision also required) FDW is able to use extended cleaning tool to clean window exterior and hard-to-reach areas on window FDW is able to lock and check that window is locked before cleaning the		ervations mad	le):	