



DATE OF APPLICATION

06 Mar 2018

WORK PERMIT NUMBER

0 27723802

HELPER NAME

MELANIE COLAS SALDIVIA

**To be signed by the various parties and uploaded as part of the issuance process**



TYPE OF APPLICATION  
STANDARD APPLICATION

## Part I. Helper and employment

### About the helper

Full name	<b>MELANIE COLAS S ALDIVIA</b>	Date of birth	<b>16 Mar 1977</b>
FIN	<b>G8611877M</b>	Birth place	<b>Philippines</b>
Work permit number	<b>0 27723802</b>	Religion	<b>Christian</b>
Passport number	<b>EC6006360</b>	Ethnic group	<b>Filipino</b>
Passport expiry date	<b>16 Nov 2020</b>	8 years of formal education?	<b>Yes</b>
Immigration pass	<b>Current Workpass Holder</b>	Highest education level	<b>Secondary without spm or gce o level</b>
Nationality	<b>Filipino</b>	Marital status	<b>Married</b>
Gender	<b>Female</b>	Monthly salary	<b>\$570</b>
		Rest days per month	<b>4</b>
		Fee paid to Employment Agency by the helper	<b>570</b>

### About the helper's spouse

Name -  
Residential status **Not a Singapore Citizen or Permanent Resident**

### About the employment

Employer's name **LEE HUEY FENG**  
Place of employment **HONG KAH COURT  
401 JURONG WEST STREET 42  
#06-537  
Singapore 640401**



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**Part I. Declaration by foreign domestic worker**

I declare that:

1. I have read and understood the conditions of work permit, which are set out in the Employment of Foreign Manpower (Work Passes) Regulations c 91A, available at [www.mom.gov.sg](http://www.mom.gov.sg)
2. I have had at least eight years of formal education and have the certificates to prove this. (This does not apply to you if you have been employed as a foreign domestic worker or confinement nanny in Singapore before.)
3. I have never been convicted of a criminal offence in any country or state.
4. All the documents that have been submitted on my behalf in support of this Application for a Work Permit are true copies of the authentic documents.

Name of worker

MELANIE COLAS SALDIVIA

Work permit number of worker

0 27723802

Signature of worker

Date (DD-MM-YYYY)

12-03-2018





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MELANIE COLAS SALDIVIA

CURRENT EMPLOYER NAME NG LEE LIAN

CONSENT GIVEN FOR TRANSFER Yes

## Part II. Prospective employer

### About the employer

Full name **LEE HUEY FENG**  
Gender **Female**  
Date of birth **19 Apr 1974**  
Nationality **Singapore citizen**  
Residential status **Singapore citizen**  
NRIC **S7473359Z**  
Marital status **Married**  
Housing type **HDB 5 rooms**

### About the employer's spouse

Full name **CHU CHUAN CHENG**  
Gender **Male**  
Date of birth **18 Jan 1970**  
Nationality **Singapore citizen**  
Residential status **Singapore citizen**  
NRIC **S7073378A**

### Contact details

Mobile number **+65 97852963**  
Email **joyce.leehf@gmail.com**  
Residential address **HONG KAH COURT  
401 JURONG WEST  
STREET 42  
#06-537  
Singapore 640401**

### Employer's household details

Number of family members in the household (excluding employer and spouse) **3**

Full name	ID number	ID type	Date of birth	Relationship
ZHOU PEIXUAN	T1118506H	Birth Certificate	30 Jun 2011	Daughter
ZHOU JINGKAI	T1337348A	Birth Certificate	13 Dec 2013	Son
TAN JOKE LAN	F2295898N	Fin	10 Nov 1935	Mother In Law





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**Part II. Declaration by employer**

I declare that:

1. I have read and understood the applicable conditions and regulatory conditions of work permit set out in the Employment of Foreign Manpower (Work Passes) Regulations ("EFMR"), available at [www.mom.gov.sg](http://www.mom.gov.sg).
2. In order for MOM to assess my application, I consent to the Government of Singapore and statutory authorities to getting from and verifying information with any person, organisation or any other source. Further, I consent to the information obtained in this process to be released to the Government of Singapore, its statutory authorities and their authorised agents.
3. To the best of my knowledge, the foreign domestic worker (if she has not worked as a foreign domestic worker or confinement nanny in Singapore before) has had a minimum of eight years of formal education and has educational certificates as documentary proof of this.
4. I have obtained written consent from the foreign domestic worker to perform this transaction. I will produce this consent when requested by the authority.
5. I am not related to the foreign domestic worker.
6. I have ensured that the foreign domestic worker fully understands the contents of PART I and that it was signed by the foreign domestic worker.
7. The information in this application and any appeals I have made in relation to this application are, to the best of my knowledge, true and correct; and that all documents submitted in support of this application and any appeals made in relation to the application, are true copies of the authentic documents.
8. I am aware of and shall fulfil my obligations as an employer of a foreign domestic worker under the Employment of Foreign Manpower Act (Chapter 91A) ("EFMA") and EFMR which includes the following:
  - a. Pay her salary promptly
  - b. Pay for her upkeep and maintenance, including medical treatment
  - c. Provide acceptable accommodation for her
  - d. Should she die while in Singapore, pay for her burial or cremation and pay for her body and belongings to be returned to her home
  - e. Take her to the Controller of Work Passes when required by MOM
  - f. Inform the Controller of Work Passes in writing within seven days when her employment ends by cancelling her work permit
  - g. Arrange and pay for her passage home, after giving her reasonable notice and paying her outstanding salary
9. I shall take reasonable steps to ensure that my foreign domestic worker complies with the EFMA and the EFMR. Such steps shall include reporting to the Controller of Work Passes if I know that she is non-compliant.
10. I understand that if I breach any of my obligations as an employer of a foreign domestic worker, my Security Bond in the sum of \$5,000 which I have furnished to the Controller of Work Passes may be forfeited fully or in part. I also understand if there is only partial forfeiture, the Government of Singapore may forfeit the rest at a later point in time for the same breach or a different breach.
11. I also understand that if I breach any of my obligations as an employer of a foreign domestic worker, other enforcement actions may be taken against me in addition to my Security Bond being forfeited fully or in part.

Name of employer

LEE HUEY FENG

NRIC/FIN

S7473359Z

Signature of employer

Date (DD-MM-YYYY)

12-03-2018



To:  
Work Permit Department  
Ministry Of Manpower  
18 Havelock Road  
Singapore 059764  
Dear Sir / Madam

**CONSENT TO TRANSFER FOREIGN DOMESTIC WORKER**

FOREIGN DOMESTIC WORKER

Melanie Colas Saldanha

WORK PERMIT

0 27723802

DATE OF APPLICATION

06.03.2018

(Name of Current Employer)

of NRIC / Passport No

My Lee Lian

0 6916287H

Agree to release my Foreign Domestic Worker named above to the prospective employer

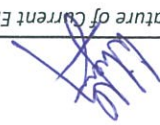
(Name of Prospective Employer)

Lee Huey Feng

Pending the outcome of the application, I undertake all responsibilities for the employment of the said Foreign Domestic Worker and will extend her work permit ( if necessary ).

If the application is not approved, I will repatriate this worker.

Signature of Current Employer





## Part IV. Employment Agency

### About the Employment Agency

Name UNITED CHANNEL  
EMPLOYMENT AGENCY  
PTE. LT  
Licence no. 07C4306  
Telephone +65 63448807  
Address

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## Part IV. Declaration by Employment Agency

This declaration must be completed by the Employment Agency or intermediary who is making the application on behalf of the employer. (If more than one Employment Agency or intermediary is used, please download additional declaration sheets from MOM's website.)

I declare that:

1. I am the Employment Agency personnel handling this application.
2. To the best of my knowledge, the foreign domestic worker (if she has not worked as a foreign domestic worker or confinement nanny in Singapore before) has had a minimum of eight years of formal education and has educational certificates as documentary proof of this.
3. I have obtained written consent from the employer and foreign domestic worker to perform this transaction. I will produce this consent when requested by the authority.
4. I have explained the contents of the application and the applicable conditions and regulatory conditions of this work permit, as set out in the Employment of Foreign Manpower (Work Passes) Regulations c 91A, to the foreign employee and the employer.
5. The information in this application and any appeals I have made in relation to this application are, to the best of my knowledge, true and correct; and that all documents submitted in support of this application and any appeals made in relation to the application, are true copies of the authentic documents.

Employment Agency stamp



Date (DD-MM-YYYY)

12-03-2018

Signature of Employment Agency personnel

Palma Sharon Asuncion  
R1105865

Employment Agency personnel number

Palma Sharon Asuncion  
R1105865

Name of Employment Agency personnel