



CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)
54 FLORA DRIVE
#01-19 PARC OLYMPIA
SINGAPORE 506870



05 Oct 2017

Your helper's work permit has been renewed

Dear CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)

This letter confirms that you can keep your helper. Her new work permit will expire on 14 Oct 2019.

There is a letter with this one that you need to print and give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

MOM will send your helper a new work permit in the next four to five days, once we have checked all the information in your renewal application. The new permit will only be released to any of the authorised recipients whom you have named. We will send you an SMS one working day before we deliver the permit.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the permit again a few days later — we will send you another SMS. If we are unable to deliver after two attempts, you will be asked to collect the permit from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Click Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

PAYMENT REFERENCE
08ABEC39105480

RECEIPT NO
R00000790540

HELPER'S NAME
KO WIN

FIN
G2629726K



KO WIN
C/O CHAN JIAN XIONG KELVIN (CHEN JIANXIONG
KELVIN)
54 FLORA DRIVE
#01-19 PARC OLYMPIA
SINGAPORE 506870



093615298131015

For Immigration Use (To clear by FIN)



G2629726K

05 Oct 2017

This letter allows you to stay and work in Singapore

Dear KO WIN

Your employer has renewed your work permit with MOM.

MOM will send you your new work permit in the next four to five days after we have checked everything in your application. We will send your employer an SMS one working day before we deliver your card.

Before you get your new permit, this letter allows you to stay and work in Singapore. It is valid until 03 Nov 2017. You will need to show this letter at Immigration if you leave the country before your new permit arrives.

You must return your old permit to us by 12 Oct 2017. Please post it to the *Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764*.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
KO WIN

FIN
G2629726K

NEW WORK PERMIT EXPIRY DATE
14 OCT 2019

DATE OF BIRTH
20 MAR 1991

GENDER
FEMALE

NATIONALITY
MYANMAR

PASSPORT NO
MB038298

PASSPORT EXPIRY DATE
05 MAR 2020

EMPLOYER'S NAME
CHAN JIAN XIONG KELVIN (CHEN
JIANXIONG KELVIN)

OCCUPATION
FOREIGN DOMESTIC WORKER



Use this form only if you are an employment agent acting on behalf of an employer

Declaration by the employer:

1. In order to renew a work pass under the Employment of Foreign Manpower Act ("EFMA"), I declare that:
 - a. I am fully aware of and shall fulfil my obligations as an employer of a foreign domestic worker under the EFMA and the Employment of Foreign Manpower (Work Passes) Regulations ("EFMR") which includes the following:
 - Pay her salary promptly
 - Pay for her upkeep and maintenance, including medical treatment
 - Provide acceptable accommodation for her
 - Should she die while in Singapore, pay for her burial or cremation and pay for her body and belongings to be returned to her home
 - Take her to the Controller of Work Passes when required by MOM
 - Inform the Controller of Work Passes in writing within seven days when her employment ends or her work pass is cancelled
 - Arrange and pay for her passage home, after giving her reasonable notice, and paying her outstanding salary.
 - b. I shall take reasonable steps to ensure that my foreign domestic worker complies with the EFMA and the EFMR; and such steps shall include reporting to the Controller of Work Passes if I know that she is non-compliant; and
 - c. I have obtained my foreign domestic worker's written consent to continue her employment with me.
2. When a new security bond is needed, I declare that:
 - a. I have furnished my security bond as follows:

Policy Number	Expiry Date (DD-MM-YYYY)
---------------	--------------------------
 - b. I understand that the Controller of Work Passes has imposed on me a security bond for the sum of FIVE THOUSAND SINGAPORE DOLLAR (SGD 5,000) payable to the Government of the Republic of Singapore to ensure that I comply with my obligations under the EFMA and the EFMR [including those in 1(a) above];
 - c. I understand that if I breach any of my obligations as an employer of a foreign domestic worker, my Security Bond may be forfeited fully or in part. I also understand that if there is only partial forfeiture, the Government of the Republic of Singapore may forfeit the rest at a later point in time for the same breach or a different breach.
3. By signing this form, I indicate that I have read and understood this declaration; and intend to be bound by it. I am aware that if I have wilfully stated in it anything which I know to be false or do not believe to be true, I may be prosecuted.

Name of foreign domestic worker

Ko Win

Name of employer

Chan Jian Xiong Kelvin

NRIC / FIN

S8103939I

FIN of foreign domestic worker

G2629726K

Signature of employer

Date (DD-MM-YYYY)

4/10/17




MINISTRY OF
MANPOWER

Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

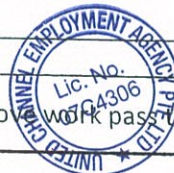
Employer Name	Chan Jian Xiong Kelvin
NRIC No./ FIN	58103939I
Contact No.	82987200
Signature and Date	 4/10/17

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	Ke Win	MB038298	Renew
2			

☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.



Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	Nang May Oo
Registration No.	R1100684
Signature and Date	Nang May Oo 04 OCT 2017

Type

PV

Country code

MMR

Passport No

MB038298

Name _____

KO WIN

Nationality

MYANMAR

Date of birth

20 MAR 1991

Sex

F

Date of issue

06 MAR 2015

Date of expiry

05 MAR 2020

Place of birth

PA-LET-WA

Authority

MOHA, YANGON

Holder's signature

PVMMRK0<WIN<<<<<<<<<<<<<<<<<<<<<<<<<
MB038298<1MMR9103203F2003050<<<<<<<<<<<<<

WORK PERMIT
Employment of Foreign Manpower Act (Chapter 91A)
Republic of Singapore

Employer Location
CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)
22 JALAN USAHA S(537162)

Name
KO WIN


Occupation
DOMESTIC WORKER

Work Permit No.
0 93615298

Date of Application
13-10-2015

Date of Issue
26-10-2015

Date of Expiry
14-10-2017



L6179083

VISIT PASS
Immigration Regulations

Name
KO WIN

Date of Birth
20-03-1991

Sex
F

Nationality
MYANMAR

FIN
G2629726K

Date of Issue
26-10-2015

Date of Expiry
14-10-2017

MULTIPLE JOURNEY VISA ISSUED

YOU ARE TO SURRENDER THIS CARD WHEN IT IS CANCELLED
OR HAS EXPIRED, OR WHEN A NEW CARD IS ISSUED TO YOU.





CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)
54 FLORA DRIVE
#01-19 PARC OLYMPIA
SINGAPORE 506870



14 Sep 2017

Remember to renew your helper's work permit

Dear CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)

This letter is to remind you that your helper's work permit will expire on 14 Oct 2017.

There are a few things you need to do if you want to keep her. We have included another handy checklist over the page in case you mislaid the original. Use it to make sure you have everything ready before you renew.

If you don't intend to renew your helper's permit, you will need to think about transferring her to another employer or sending her home. It takes around two weeks to make a transfer, so do look into this now if this is what you plan.

You can find out more about this at mom.gov.sg > Foreign Manpower > Work passes and permits > Work Permit for foreign domestic worker.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
KO WIN

FIN
G2629726K

WORK PERMIT NO.
O 93615298

DATE OF APPLICATION
13 OCT 2015

SECURITY BOND TRANSMISSION NO.
U799709

If you wish to keep your helper

- 1 If your address has changed recently, update the Police Post or ICA
- 2 Buy a new insurance package
- 3 Then go online to renew at services.mom.gov.sg/workpass/keepmyhelper

⚠ IMPORTANT

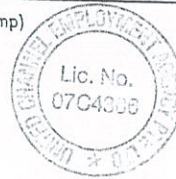
There may be an overstaying fine of up to \$500 if your helper's permit is not renewed, transferred or cancelled before 14 Oct 2017

RENEWAL OF WORK PERMIT / PASSPORT / VISA Documentation

**Note : Please make sure that all authorization

forms are filled and signed

(company stamp)



Date : 04/10/17

Package Fee : \$50

Insurance : Plan B

Official Receipt No. : KT 012017106434

RIP : YES / (NO)

Name of Employer : Chan Jian Xiong Kelvin

Contact No. : (H) _____ (HP) 82987200 / 91116118

Spouse : Chua Xin Jia

Contact No. : (H) _____ (HP) 91116118

Myanmar / Filipino / Indonesia

Name of FDW : Ko Win

Work Permit No. : 0.93615298

Date of Expiry : 14/10/17

Passport No. : MB38298

Date of Expiry : 05/03/2020

Remarks / Special Instructions :

iam.kelvinchan@yahoo.com

kiragin@hotmail.com



United Channel

865 Mountbatten Road, #01-22/23/24/25, Katong Shopping Centre, Singapore 437844

Tel: 6344 8807 Fax: 6345 0806 Email: unitedes@singnet.com

License No. 07C4306

www.unitedchannel.com.sg

GST Registration No. 200716859W

TAX INVOICE

Employer Detail

Employer Name: CHAN JIAN XIONG, KELVIN

NRIC No: S8103939I

Booking No: KT010410173616

Date: 04-10-2017

FDW Detail

FDW's Name: KO WIN

Code No: VDA

Nationality: MYANMAR

Placement Fee: \$0.00

Description

Work Permit Renewal (on line MOM charges)

30.00

Insurance - Plan B (2 yrs)

265.70

Discount

-\$32.10

Taxable Amount

\$295.70

GST Standard Rated 7%

\$20.70

Sub Total

\$316.40

Grand Total

\$284.30

Receipt No.	Date	Amount	Description	Payment Mode/Ref
KT012017106434	04-10-2017	\$ 284.30	Booking Fee	Credit Card-CITIBANK VISA

*payment includes 7% GST where its applicable.

Amount Balance

\$0.00


I would like to stay in touch with the company to get updates and promotion via phone, mail, email and other means of communication. By agreeing the above, I understand that:-
a. The company and their representatives may collect, use and/or disclose my personal data for contacting me about services and products offered by the Company and our related business Company.

b. My response here does not affect my other consents given to the Company and their Representatives and their right at law in respect of my personal data.

i. This consent is independent of this Service Agreement and the relevant service offer.

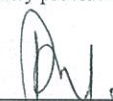
ii. This option include voice calls, text and fax via my Singapore telephone numbers in your record from time to time.

iii. Leaving any of the above blank will not be treated as a withdrawal of any other consent I may have previously provide to the company and their Representative.


Signature by Employer

Name: CHAN JIAN XIONG, KELVIN

NRIC: S8103939I


Signature by Agent

Name: Phang Hui Ting

Reg No:

Any enquiries/feedback, kindly contact us at unitedes@singnet.com

UOB CARDS



UNITED CHANNEL EMPLOYMENT

AGENCY P.L. 865 MOUNTBATTEN RD

#01-22 KATONG SHOPPING CENTRE

DATE/TIME: OCT 04, 2017 12:32

MID: 000001050395912 TID: 99701326

SALE

VISA

***** 6803

EXP DATE: 01/22 ENT TYPE: Chip

BATCH No.: 000231 TRACE No.: 000886

APPR CODE: 534737 STANB: 001044

REF NUM: 000011001044

TOTAL AMOUNT: SGD 284.30

SIGN:

KELVIN CHAN

I AGREE TO PAY THE ABOVE TOTAL AMOUNT

ACCORDING TO THE CARD ISSUER AGREEMENT

***** MERCHANT COPY *****

THANK YOU. HAVE A NICE DAY

Underwritten by:



TOKIO MARINE

TOKIO MARINE INSURANCE SINGAPORE LTD
20 McCallum Street #09-01
Tokio Marine Centre Singapore 069046
Tel: +65 62216111 Fax: +65 63242180
Web: www.tokiomarine.com.sg
Company's Registration No. 192300014M

For Enquiries / Documentations / Claims Handling, please contact:



AVA INSURANCE AGENCY PTE LTD
91 Bencoolen Street #09-06
Sunshine Plaza Singapore 189652
Tel: +65 65356838 / 64638138
Fax: +65 65356828 / 64635021
Web: www.ava-ins.com.sg
Company's Registration No. 201113230C

Domestic Maid Insurance

UNITED CHANNEL EMPLOYMENT AGENCY PTE LTD (KT1)

Certificate No. DZA175242

The Insured : CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)

The Address : 54 FLORA DRIVE #01-19 PARC OLYMPIA SINGAPORE 506870

The Beneficiary : The Estate of the Insured Person named below in respect of Section 1A and 1B only.

The Insured Person : KO WIN

Date of Birth : 20/03/1991

Passport No : MB038298

Nationality : MYANMAR

The Period of Insurance : 15/10/2017

to 14/12/2019

Or until cessation of the employment whichever is the earlier.

Section	Coverage	Limit
1.	Personal Accident	
	(A) Death	S\$60,000
	(B) Permanent Disablement	As per scale in Policy
	(C) Medical Expenses	S\$1,500
2.	Hospital & Surgical Expenses	S\$30,000 (Annual Limit : S\$15,000) (Worldwide)
3(A).	Recuperation Expenses	S\$10 per day (Max 60 Days)
3(B).	Temporary Help Benefit	S\$10 per day, up to 30 days & subject to a max benefit limit of S\$300
4.	Repatriation Expenses	Up to S\$10,000
5.	Wages & Levy Reimbursement	Up to S\$30 per day (Max 60 Days)
6.	Termination/Re-hiring Expenses	S\$250
8.	Special Grant	S\$1,000
9.	Maid & Household Liability	S\$50,000 AOA/Unlimited AOP
11.	Reimbursement of Indemnity paid to Insurer(excess S\$250)	Not Covered

Premium : S\$265.70

GST : S\$18.60

Premium (w/GST) : S\$284.30

Signed this 04/10/2017

Not valid unless countersigned

Authorised Representative
AVA Insurance Agency Pte Ltd

Tokio Marine Insurance Singapore Ltd

A.K. Cher
CEO and Managing Director



CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)
54 FLORA DRIVE
#01-19 PARC OLYMPIA
SINGAPORE 506870



15 Aug 2017

It's time to renew your helper's work permit

Dear CHAN JIAN XIONG KELVIN (CHEN JIANXIONG KELVIN)

Your helper's work permit will expire on 14 Oct 2017.

There are a few things you need to do if you want to keep her. Use the handy checklist over the page to make sure you have everything ready before you renew.

If you don't intend to renew your helper's permit, you will need to think about transferring her to another employer or sending her home. You can find out more about this at mom.gov.sg > Foreign Manpower > Work passes and permits > Work Permit for foreign domestic worker.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

HELPER'S NAME
KO WIN

FIN
G2629726K

WP NO
0 93615298

DATE OF APPLICATION
13 OCT 2015

SB TRANSMISSION NO
U799709

If you wish to keep your helper

- 1 If your address has changed recently, update the Police Post or ICA
- 2 Buy a new insurance package
- 3 Then go online to renew at services.mom.gov.sg/workpass/keepmyhelper

⚠ IMPORTANT

There may be an overstaying fine of up to \$500 if your helper's permit is not renewed, transferred or cancelled before 14 Oct 2017