



SHERNG SIN YEN (SUN XINYUAN)
62 HAVELOCK ROAD
#02-06 RIVER PLACE
SINGAPORE 169659



00928883-080118

For Immigration Use (To clear by FIN)

G8603713R

10 Jan 2018

Your helper needs to report for card registration

Dear SHERNG SIN YEN (SUN XINYUAN)

Your helper now needs to visit the MOM Services Centre – Hall C by **17 Jan 2018** for card registration. Please go to <https://services.mom.gov.sg/appointment> to make an appointment.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while she waits for her card. **When your helper goes to the MOM Services Centre, make sure she brings her temporary work permit letter, the appointment letter and her original passport.**

Provided any documents you uploaded as part of your application are in order, we will deliver the work permit within five working days of the helper being registered at the MOM Services Centre. The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send the recipients another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

PAYMENT REFERENCE
15A91F1FF89BA2

RECEIPT NO
I00000892646

HELPER'S NAME
WIDYA SETYARINI

FIN
G8603713R

WPNO
0 0928883-

DATE OF APPLICATION
08 JAN 2018

WORK PERMIT EXPIRY DATE
08 JAN 2020

DATE OF BIRTH
16 FEB 1994

GENDER
FEMALE

NATIONALITY
INDONESIAN

PASSPORT NO.
B8799994

PASSPORT EXPIRY DATE
13 DEC 2022

OCCUPATION
FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME
SHERNG SIN YEN (SUN XINYUAN)



You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow
For the Controller of Work Passes

⚠ IMPORTANT

- If your helper fails to report to the MOM Services Centre — Hall C for card registration, her work permit may be revoked.