**EMPLOYER'S COPY** Notice of Issuance



028145535061219

For Immigration Use (To clear by FIN)



JOSEPH THOMAS GEORGE 126 BEDOK NORTH STREET 2 SINGAPORE 460126

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17 Dec 2019

# Your helper's card will be delivered after we verify the documents

Dear JOSEPH THOMAS GEORGE

Your helper's new work permit card is almost ready. MOM will deliver it within five working days, after we have checked the documents submitted.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while you wait for your helper's new permit.

The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it. Your helper's new work permit has a QR code which will display her work permit details when scanned using the SGWorkPass App (refer to the guide attached for more details).

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send them another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

PAYMENT REFERENCE 869D2F66208ECB

RECEIPT NO 100001683697

HELPER'S NAME NAVES JULIE ANN MAG-ISA

G8906737K

WPNO

0 28145535

DATE OF APPLICATION 06 DEC 2019

WORK PERMIT EXPIRY DATE 15 DEC 2021

DATE OF BIRTH

23 DEC 1992

GENDER **FEMALE** 

NATIONALITY **FILIPINO** 

PASSPORT NO

P5882200A

PASSPORT EXPIRY DATE

02 FEB 2028

OCCUPATION

FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME

JOSEPH THOMAS GEORGE

Notice of Issuance EMPLOYER'S COPY





Your helper has previously worked for another employer. If you helper is still holding on to her old work permit card, please get her to mail it to the Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764 by 24 Dec 2019.

Yours sincerely

A

Pansy Chow For the Controller of Work Passes





### You can check the latest work pass details using the SGWorkPass App



Employers and helpers can use the SGWorkPass App to scan the QR code on the work permit card to view the latest pass details. For more information on the App, please visit www.mom.gov.sg/sgworkpass

#### Benefits of the new work pass card and SGWorkPass App

- Allows you and your helper to check her latest pass details (e.g. pass status and expiry date)
- Available 24/7
- Helpers can continue to use the same card upon the work pass renewal





### **Download SGWorkPass App**

Available on Android and iOS for free.



# 2 Scan QR code on the card

- a) Open the SGWorkPass app.
- b) Scan the QR code.



c) The latest pass information will be displayed.

