



LOW SHI MEI ELENA  
7 DRYBURGH AVENUE  
SINGAPORE 459452



093748883170917

For Immigration Use (To clear by FIN)

G2754832L

25 Sep 2017

## Your helper needs to report for card registration

Dear LOW SHI MEI ELENA

Your helper now needs to visit the MOM Services Centre – Hall C by **02 Oct 2017** for card registration. Please go to <https://services.mom.gov.sg/appointment> to make an appointment.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while she waits for her card. **When your helper goes to the MOM Services Centre, make sure she brings her temporary work permit letter, the appointment letter and her original passport.**

Provided any documents you uploaded as part of your application are in order, we will deliver the work permit within five working days of the helper being registered at the MOM Services Centre. The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send the recipients another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

PAYMENT REFERENCE  
BB2C01E41D9D1E

RECEIPT NO  
I00000779210

HELPER'S NAME  
KAY THI HNIN

FIN  
G2754832L

WPNO  
0 93748883

DATE OF APPLICATION  
17 SEP 2017

WORK PERMIT EXPIRY DATE  
17 SEP 2019

DATE OF BIRTH  
29 DEC 1990

GENDER  
FEMALE

NATIONALITY  
MYANMAR

PASSPORT NO.  
MB315868

PASSPORT EXPIRY DATE  
18 SEP 2020

OCCUPATION  
FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME  
LOW SHI MEI ELENA



You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow  
For the Controller of Work Passes

**⚠ IMPORTANT**

- If your helper fails to report to the MOM Services Centre — Hall C for card registration, her work permit may be revoked.