



TEO WEN SHENG  
17B CIRCUIT ROAD  
#09-212 MACPHERSON RESIDENCY  
SINGAPORE 372017



094118611080617

For Immigration Use (To clear by FIN)



G8515857R

14 Jun 2017

## Your helper needs to report for card registration

Dear TEO WEN SHENG

Your helper now needs to visit the MOM Services Centre – Hall C by **21 Jun 2017** for card registration. Please go to <https://services.mom.gov.sg/appointment> to make an appointment.

There is a letter attached that you need to give to your helper. It acts as a temporary work permit while she waits for her card. **When your helper goes to the MOM Services Centre, make sure she brings her temporary work permit letter, the appointment letter and her original passport.**

Provided any documents you uploaded as part of your application are in order, we will deliver the work permit within five working days of the helper being registered at the MOM Services Centre. The card will only be handed over to the recipients whom you have named, and only if they show a photo ID. We will send them an SMS one working day before we deliver it.

MOM is unable to accept requests to change delivery times. However, if we fail the first time, we will try to deliver the card again a few days later — we will send the recipients another SMS. If we are unable to deliver after two attempts, you will be asked to collect the card from the MOM Services Centre in Bendemeer.

PAYMENT REFERENCE  
2FDB236BB107F1

RECEIPT NO  
I00000671547

HELPER'S NAME  
MAN SIAN LUN

FIN  
G8515857R

WPNO  
0 94118611

DATE OF APPLICATION  
08 JUN 2017

WORK PERMIT EXPIRY DATE  
08 JUN 2019

DATE OF BIRTH  
12 MAY 1994

GENDER  
FEMALE

NATIONALITY  
MYANMAR

PASSPORT NO.  
MC189837

PASSPORT EXPIRY DATE  
18 MAY 2022

OCCUPATION  
FOREIGN DOMESTIC WORKER

EMPLOYER'S NAME  
TEO WEN SHENG



You can check the status of your delivery through Work Permit Online. Go to Enquire > Card Delivery / Collection Status.

Yours sincerely

Pansy Chow  
For the Controller of Work Passes

**⚠ IMPORTANT**

- If your helper fails to report to the MOM Services Centre — Hall C for card registration, her work permit may be revoked.