



Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate **NA** for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	TAN YEN SI
NRIC No. / FIN	S75 72259A
Contact No.	9114 4300
Signature and Date	

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	NOVITASARI	AT 586818	Transfer / Cancellation
2			

☒ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	Huang Yuling
Registration No.	R1658004
Signature and Date	

FORM 18
IMMIGRATION ACT
(CHAPTER 133)
IMMIGRATION REGULATIONS
SPECIAL PASS
REGULATION 15(3)

ZY034065

WP No. : 0 09609423
DOA : 04/03/2019
SB No. : 201903051109
SB EXPIRY : 04/05/2021
FIN : G8786677M

To: NOVITASARI



Holder of INDONESIAN

Passport No. AT586818

Sex / DOB: F / 13/01/1996

G8786677MX

Issued at

on

You are hereby permitted to remain in Singapore till 27/04/2019 from the date of issue hereof for the purpose of reporting to Immigration Singapore Cruise Centre Checkpoint to check out on 16/04/2019.

TAN YEN SI
1 MARYMOUNT TERRACE
#16-07 BOONVIEW
SINGAPORE 574036
Tel No. :
EA Tel No. : 98379022

Special Pass Issue Date: 13/04/2019
Special Pass Extend Date: 15/04/2019
Special Pass Expiry Date: 27/04/2019



00960942304032019
950 - 13/04/2019

CHOW CHOON YEN
for Controller Of Immigration
Singapore

*Delete whichever is inapplicable

Note: Please surrender this pass to the Immigration Duty Officer's counter at the time of departure.