




Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate **NA** for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	ONG SWEET SAN		
NRIC No./ FIN	S 1518191E		
Contact No.	9 8877306		
Signature and Date	 4/11/17		
S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	AYE AYE MAR	MB794175	CX2
2			

☐ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	
Registration No.	Hang May Oo R1100634
Signature and Date	May May Oo

Schedule of Salary and Loan (including loan for placement fee) Repayment

Name of Employer

ONG SWEE SAN

Name of FDW

AYE AYE MAR

Monthly Salary of FDW

\$ 580.00 Compensation : \$ 80 AS REIMBURSEMENT for 4/ Prefer 1 off days (\$20/day)

Total Amount of Loan (including loan for placement fee) \$ 1,680.00

S.No.	Schedule of salary Payment				Schedule of Loan (including loan for placement fee) Repayment		
	Month / Year	Date of Salary Payment	FDW acknowledgement (Signature)		Daye of Repayment	Employer's Acknowledgement (Signature)	FDW acknowledgement (Signature)
1	\$ 20.00	13-08-2018			\$560.00	13-08-2018	
2	\$ 20.00	13-09-2018			\$560.00	13-09-2018	
3	\$ 20.00	13-10-2018			\$560.00	13-10-2018	
4	\$ 580.00	13-11-2018					
5	\$ 580.00	13-12-2018					
6	\$ 580.00	13-01-2019					
7	\$ 580.00	13-02-2019					
8	\$ 580.00	13-03-2019					
9	\$ 580.00	13-04-2019					
10	\$ 580.00	13-05-2019					
11	\$ 580.00	13-06-2019					
12	\$ 580.00	13-07-2019					
13	\$ 580.00	13-08-2019					
14	\$ 580.00	13-09-2019					
15	\$ 580.00	13-10-2019					
16	\$ 580.00	13-11-2019					
17	\$ 580.00	13-12-2019					
18	\$ 580.00	13-01-2020					
19	\$ 580.00	13-02-2020					
20	\$ 580.00	13-03-2020					
21	\$ 580.00	13-04-2020					
22	\$ 580.00	13-05-2020					
23	\$ 580.00	13-06-2020					
24	\$ 580.00	13-07-2020					
** Total Amount (SS)					\$1,680.00		

** The total amount should be filled in at the point of acknowledging this schedule, and it shall be the sum total of the monthly loan repayments.

** The monthly payment of \$580 is inclusive of the reimbursement of no off day based on mutual agreement. Employer is allowed to deduct \$20.00 for each off day given.

** Please indicate final salary for each month should there be any changes. Both employer and FDW shall sign on the amendments to prevent disagreement.

I hereby declare that and agree with the monthly salary and total amount of loan indicated above.

Name / Signature of FDW

Name / Signature of Employer

Witnessed by EA Representative:

Name / Signature:

$$\begin{aligned}
 &14 - 20 = 7 \text{ days.} \\
 &(500 \div 26 \times 7) \\
 &= \$ 134.61 - 122 \\
 &= 12.61
 \end{aligned}$$

Your flights

Booking date: 07 Oct 2018

Date

Flight number

Departing

Arriving

Sun 21 Oct 2018

4:55pm / 16:55

[Change flight](#)

3K583

Airbus A320

Starter

Flight duration: 3hr 10min

Singapore

Sun 21 Oct 2018

4:55pm / 16:55

Changi Airport - Terminal 1

Yangon

Sun 21 Oct 2018

6:35pm / 18:35

Yangon International

Airport - International

Terminal 1

Passenger:

Seat:

**Carry-on
baggage:**

**Checked
Baggage:**

Extras and services requested:

MS AYE AYE MAR

[Choose seat](#)

7kg ([Add](#))

0kg ([Add](#))

Book below

Times are local times at the relevant airport

Operated by:  Jetstar Asia

Save time – check in online

Online check-in opens 48 hours before your flight departs, and closes one hour before departure for flights from domestic terminals and two hours before for flights from international terminals.

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