



MINISTRY OF
MANPOWER

Authorisation Form for Foreign Domestic Worker Work Pass Transactions

This authorisation letter shall only be valid for 14 days from the date of employer's authorisation, and only applies to the application / renewal / transfer / cancellation of the foreign domestic worker(s) listed below. To ensure proper authorisation, employers are to indicate NA for rows that are not filled.

*The softcopy of this form contains macros and can only be used with MS Word 2007 version or later. Please print out the PDF version and fill it in hardcopy if you do not have the required software.

Declaration by Employer

Employer Name	Lim Siow Chea
NRIC No. / FIN	S 7311031 I
Contact No.	90235855
Signature and Date	 12/8/23

S/N	Name of Foreign Domestic Worker(s)	Passport / FIN / WP No.	Authorised Transaction
1	MAY Htin Shun	MH 72014	Apply
2			

☐ I hereby declare that I am authorising _____ (Name and licence no. of employment agency) to perform the above work pass transaction(s) on my behalf.

Fill in only if applicable.

☐ I hereby authorise _____ (Full name as in NRIC/Passport), _____ (NRIC/Passport No.), to submit this authorisation form on my behalf. A copy of the representative's NRIC/Passport is enclosed with this authorisation form.

Declaration by EA

- ☒ I have spoken to and verified with employer to confirm his / her authorisation.
- ☒ I have spoken to and verified with employer that the person submitting this form to the EA is authorised to do so on behalf of the employer.
- ☒ I declare that I have ensured all necessary fields are filled in prior to making the abovementioned work pass transactions.
- ☒ I declare that the information provided on this form is true and correct.

Name of EA personnel	
Registration No.	Soh Geok Sian R1400633
Signature and Date	

From: MOM WPD <wpd_do_not_reply@mom.gov.sg>
Sent: Tuesday, 22 August 2023 4:19 pm
To: sc10@unitedchannel.net
Cc: kimlimsc@hotmail.com
Subject: You can proceed to transact for the employer



You can proceed to transact for the employer

Dear Global United Channel Private Limited

The employer, Lim Siew Cheng (Lin Xiujing), has authorised your agency to perform these transactions:

- Apply and issue Work Permit (includes asking for any In-Principle Approval extension and handover)

Please complete the transactions **by 05 Sep 2023**. Otherwise, the employer's authorisation will lapse and you will need to request for it again.

Yours sincerely
Work Pass Division

Ministry of Manpower Work Pass Division

Web <https://www.mom.gov.sg> Contact us <https://www.mom.gov.sg/contact>